

Application to build over or close to a public sewer



Please complete all sections of this form and write clearly in BLOCK CAPITALS Please refer to the Policy Guidance notes for further information regarding building over or close to public sewers.

Office use only

Correct Payment accepted ☐

BOD Ref

1. Applicants details

Name (Title, initials/forename, surname or company)

Your Address

Postcode:

Contact name (if different from name given on left)

Daytime telephone number (including dialing code)

Fax number (including dialing code)

Email address

2. Owner's details (if different from A please ensure that you supply details of all owners)

Owner Name

Address

Postcode:

Contact name (if different from name given on left)

Daytime telephone number (including dialing code)

Fax number (including dialing code)

Email address

3. Site details

A. Site Address

Postcode:

B. Site or Project name

C. Site agent's name

D. Site phone number (including dialing code)

4. development details

Type of development ☐ New building ☐ Side extension ☐ Rear extension

☐ Single Storey ☐ Two Storey ☐ 1st Floor

☐ Other Please specify

Local Authority area

Have you applied for building regulations approval? ☐ Yes ☐ No

If yes, please state the Local Authority reference number

Local Authority contact name

Date of application/notice

5. Other details

A. Please indicate size of sewer

B. Approximate date of construction of original/existing property

C. Is the property an ex council house? ☐ Yes ☐ No

D. Do you need to make a new connection to the sewer? ☐ Yes ☐ No
(If yes, a form will be sent to you)

6. Fees/charges (see guidance notes for definitions of classes)

Please indicate which sewer class your application is for:

Class 1 £169.50 ☐ (up to & including 150mm sewers)

Class 2 £194.70 ☐ (225mm – 300 mm sewers)

Class 3 At Cost ☐ (greater than 300mm sewers and non domestic developments)

Optional Inspection fee £176.25 (VAT inclusive)

PLEASE CONTACT US PRIOR TO SENDING IN CLASS 2 APPLICATIONS

A minimum £194.70 deposit is required for Class 3 applications. An additional account will be raised should actual costs exceed this. If Severn Trent Water Limited refuse the application 50% of the fee will be refunded. However, no CCTV survey costs paid to the CCTV contractor will be refunded.

Cheques should be made payable to Severn Trent Water Ltd with our reference number written on the back.

7. checklist and declaration — Please ensure you have included the following

Approval of your application cannot be given until all information has been supplied.
Incomplete applications may be returned.

Item	Checklist
Drawings Plans to be provided (one copy) Site location plans @ 1:1250 Site plan @ 1:100 or larger, showing location of sewer and manhole Sectional plan of buildings Section through building indicating position of sewer relative to structure Copies of drawings submitted for building regulations approval The plans submitted must accurately show the position of the building relative to the sewer	
Appropriate fees Class 1 - £ 169.50 (up to & including 150mm sewers) Class 2 - £ 194.70 (225mm - 300mm sewers) Class 3 - At cost (greater than 300mm sewers & non-domestic developments) Optional Inspection fee - £176.25 (VAT inclusive)	
CCTV survey and report (do not send Video Cassette) See Policy guidance notes; Section 6	

If you have chosen to relay the sewer rather than CCTV the existing one, this work can be carried out by your contractor if deemed competent to do so and subject to the submission and approval of the following:

Item	Checklist
Proposed contractors Health and Safety policy if required	
Risk assessment	
Method Statement	

PLEASE NOTE

Failure to include any other following will be deemed as an incomplete application and will result in the application being delayed/returned.

By signing this application, you are not automatically granted approval.

No works should start until approval has been granted.

DECLARATION BY OWNER, OR APPLICANT ON BEHALF OF OWNER:

I confirm to the best of my knowledge the above information to be complete and correct.

Your Signature Date

Your full name in **BLOCK CAPITALS**

Please return this form with the appropriate information above to

Asset Protection West, Regis Road, Tettenhall, Wolverhampton, WV6 8RU.